

Elected Member Leadership Development Program

Training Fees and Delivery Options

Individual face-to-face attendee or via Video Conference/Webinar

\$330 + GST (per person) - *Discounted rates apply for multiple registrations from a council*

In-House and Regional Hub (grouped councils)

Delivery Options	No. of Councils	Fee (Per Council)	Total Group Fee
In-House	1 x individual council	2 Days - \$ 4,000 + GST (4 x modules) Full Day - \$2,000 + GST (2 x modules) Half Day - \$750 + GST (1 x module)	Not applicable
Regional HUB	2 x participating councils (unlimited attendees from a council)	Two Days - \$3,000 + GST (4 x modules)	\$6,000 + GST
Regional HUB	3 x participating councils	Two Days - \$2,500 + GST (4 x modules)	\$7,500 + GST
Regional HUB	4 x participating councils	Two Days - \$2,000 + GST (4 x modules)	\$8,000 + GST
Terms and conditions: No restriction of numbers of participants per council. Out of pocket expenses i.e. travel and accommodation costs will be added to the overall cost of the sessions and divided equally between the councils participating in the training			

Online Training

\$99 + GST - Single Module Costs

\$500 + GST - Annual Site Licence for a Small Council

\$800 + GST - Annual Site Licence for a Medium Council

\$1500 + GST - Annual Site Licence for a Large Council

The Annual Site License will provide a council unlimited access to all training modules within the online portal for a period of 12 month. Fee is based on the criteria when allocating voters rights - *please see section 41.1.2 in the [LGA Constitution](#).*

Please note - updated online training content will be finalised and available to council in March 2019

Content for Mandatory Training (four modules)

Module 1: Introduction to Local Government

Duration: Half day session (3 hours) – online in your own time

A half-day session exploring the structure and complexity of local government in the context of the Australian system of government and the unique role the local government sector plays in shaping the community.

Module 2: Legal Responsibilities

Duration: Half day session (3 hours) – online in your own time

A half-day session exploring the legal roles and responsibilities of elected members.

Using real life examples as case studies, this session will examine the potential pitfalls and implications of not following the rules, offer facilitated discussion about prevention and opportunities to demonstrate proactive leadership in relation to an elected member's legal responsibilities.

Module 3: Council & Committee Meetings

Duration: Half day session (3 hours) – online in your own time

A half-day session designed to develop an elected member's understanding of the structure of council and committee meetings and the formal decision making process.

Drawing on the elected members' experience attending their first council meetings of their term, elected members will have an opportunity to further explore meeting procedures by engaging in a mock council meeting.

Module 4: Financial Management and Reporting

Duration: Half day session (3 hours) – online in your own time

A half-day session exploring the responsibilities of good financial governance for council and elected members.

In this session elected members will gain a better understanding of their leadership role in long term financial planning, asset management planning and setting the annual business plan and budget. Participants will explore how financial management works in practice and improve their understanding of financial reports.

For further information on the training program and options please contact Liz O'Flynn on 08 8224 2044 or at liz.oflynn@lga.sa.gov.au